



# KITSAP ADVENTIST CHRISTIAN SCHOOL

## Documentation Checklist 2023-2024

Thank you for applying to Kitsap Adventist Christian School. You will be contacted after all documentation has been completed and submitted.

Submitting an application is only one step in the application process and does not guarantee admission. Once acceptance has been approved, we will contact you to finalize enrollment.

Student's Last Name \_\_\_\_\_ First Name \_\_\_\_\_

To complete the application process, each student must have the following documentation on file at Kitsap Adventist Christian School. All forms need to be filled out completely and returned.

### Application Documents

- A1. Application for Admission
- A2. Consent to Treat/Emergency (current school year)
- A3. Computer/Internet Use Agreement
- A4. Non-Emergency Permission Form
- A5. Student Records Request
- A6. Extended Day
- A7. Directory Information

### Required Documentation on File

- Copy of <sup>1</sup>Birth Certificate
- Completed <sup>2</sup>Physical (new & 6<sup>th</sup> grade)
- Current <sup>3</sup>Immunization Record
- Student Records
  - Standardized Test Scores
  - IEP

### Financial Documents

- F1. Financial Worksheet
- F2. Financial Contract
- F3. Recurring Credit Card Authorization
- F4. One-time Credit Card Authorization

### Necessary Fees to Start School

- Registration - \$300 per student (\$325.00 after August 1, 2023)
- First Month – (circle one) \$435 for 1 student, \$809 for 2 students, \$1,109 for 3 students, & \$1,392 for 4 students, \$664 for ninth grade student

Office Use

Notes \_\_\_\_\_

<sup>1</sup> Before students are allowed to register for school, they must provide a legal birth certificate. School records are legal documents, so citizenship must be established.

<sup>2</sup> Physicals must be completed and turned in before the start of the school year.

<sup>3</sup> Immunization Records must be received by the school before the start of the school year.