

KACS Building Rental Reservation Form

Renter Contact Information:

Name _____ Phone _____

Address _____

Email _____

I would like to reserve the following space:

Gym _____ Kitchen _____ Library _____

Bremerton/Port Orchard member fee \$50

Community member fee \$100 + \$100 deposit to be returned after event

Prices are for up to **3** hours (this includes set up time) and 200 people.

Additional fees may be applied if these limits are exceeded.

Date of Rental Request _____

Event start and end time(start time includes set up) _____

Purpose of gathering _____ # of people expected _____

I understand that I will leave the space that I rented clean by removing all trash and wiping down surfaces or I will be charged a cleaning fee (\$25 minimum). If there is any damage made to the property during my event I agree to report it and pay to have damages repaired by KACS. I understand that the use of tobacco, alcohol, firearms, fireworks, and drugs of any kind is prohibited. I agree to pay the rental fee before or on the day of my event.

Signature

Date of payment: _____ Check _____ Cash _____ Received by _____